



BRANSTON JUNIOR ACADEMY: CHARGING POLICY

1.0 SCOPE

- 1.1 This Academy aspires towards three goals:
- ✓ **INSPIRE:** We inspire your child to enjoy and succeed throughout their learning journey.
 - ✓ **EXPLORE:** We enable your child to meet exciting experiences, be part of the shared adventure and have the confidence to try something new.
 - ✓ **NURTURE:** We generate an environment where emotional support is essential, allowing your child to achieve their full potential.

BJA Mission Statement

- 1.2 This policy outlines the nature, purpose, and management of the way activities are charged for, at this Academy

2.0 NATURE AND PURPOSE

- 2.1 The 1944 Education Act and subsequent acts in 1988, 1989 and 1993 make clear the basic principle that educational activities provided in a maintained school during school hours should be free, unless the school has drawn up a charging policy, which sets out the provisions under which charges will be made.
- 2.2 It is the policy of this Academy to ensure that all children; regardless of circumstances; should be entitled to the educational opportunities offered by the Academy and that any charges made should be defined by the criteria set out below.

3.0 ACTION AND MANAGEMENT

- 3.1 The Academy will endeavour to cover the cost of educational activities it provides. Where there is a cost to the Academy that cannot be met by the Budget, voluntary contributions from parents will be sought. It reserves the right to cancel any activity it cannot fund.
- 3.2 Parents will be informed of the details of any educational activity that requires funding in advance, in writing. They will be invited, in writing, to make a voluntary contribution.
- 3.3 The Academy will endeavour to use fundraising money to assist with funding specific activities and to underwrite potential deficits incurred.
- 3.4 Where parents purchase services from an outside agency through the Academy (eg; Music tuition from the LEA, Music Foundation for Schools, Peripatetic teachers) the Academy will pass the whole cost of the activity on to parents unless a remission scheme exists (eg LEA provided music tuition offers a remission when a family is receiving certain benefits).

- 3.5 The Academy will charge parents for breakages or damage to Academy property as a result of a pupil's wilful action.
- 3.6 The following represents a list of activities which the Academy may organise where a voluntary contribution may be asked for:-
- All educational visits within school time.
 - Residential visits
 - Visits to the Academy by external agencies where a fee is charged.
 - All activities organised by the Academy outside school time (eg; visits to sports occasions) will be charged for.
- 3.7 Where a voluntary contribution is asked for, the Academy will calculate the total cost of the activity and divide this by the number of children involved. Parents will then be invited to make a voluntary contribution of this amount. The Academy will fundraising money to make contributions towards these costs, as outlined in 3.3.
- 3.8 When an activity is charged for, eg guitar/drum tuition – the cost to parents will be determined by calculating the termly tuition costs (aggregation of the weekly teaching time) and multiplying it by the hourly rate charged by the provider to the Academy. Where this amount involves fractions of an hour, this will be taken into account.
- 3.9 Where the Academy is involved in letting its premises to an outside organisation, it will charge the organisation a fee based on the LA's recommended scale of fees. Fees for community organisations will be discounted by 5%. For organisations outside the community a 5% premium of the LA fees will be added. A returnable deposit will be asked for with the first payment. This deposit is set at £10.00. The scale of letting fees will be reviewed annually.
- 3.10 School meals are offered at a charge of £2.00 per meal. The cost is based on the charge by the meal provider and transport cost. Free school meals are provided for those children whose parents meet the criteria.

4.0 RESPONSIBILITIES

The Headteacher is responsible for implementing the policy.

5.0 REVIEW

This policy will be reviewed annually.

Last Reviewed

September 2012

Amended:

April 2013, in light of converting to Academy status

Date of Next Review

Autumn Term 2013