**Branston Junior Academy Vacancy**

Title of job: Pastoral Lead

Hours: 20 hours per week: 08:30-12:30 Monday to Friday

Grade: G5 (12-15)

Closing date: 12 noon on Wednesday 15th May 2024

Interview date: Wednesday 22nd May 2024

**Currently, temporary for 1 year; but this post could become permanent for the right candidate.**

We are looking for an outstanding practitioner who would be able to take on a brand-new role being created at Branston Junior Academy – helping to develop all related aspects so that it works effectively for the children, families and staff of our wonderful school.

We are looking for someone who is:

* motivated and enthusiastic
* caring, patient and sensitive to the individual needs of children and families
* has a flexible and adaptive approach
* has high expectations to raise standards for all pupils

We are looking for someone who can:

* work with children, families and all members of staff, to support those who need help in overcoming barriers to learning such as lack of motivation; disaffection; poor attendance; emotional difficulties; behavioural difficulties; and unsupportive parental/carer attitudes to learning.
* work closely with theHeadteacher and SENDCo to support our most vulnerable children and families by building honest and productive relationships with family members to ensure they are providing for their child’s educational and welfare needs; and providing practical ‘hands-on’ support and advice to identified families.

* undertake the role of Attendance Officer
  + greeting reluctant children in the mornings.
  + monitoring the attendance of children.
  + making welfare visits and phone calls when needed, to support parents in enabling children to attend school regularly.
  + liaising with appropriate external agencies to provide effective support for families.
  + liaising with relevant staff in school, to coordinate appropriate support for children (ELSA, CASY etc).
  + providing rapid response to student absence to prevent students becoming persistently absent (PA).

* provide support to identified families in need of Early Help by providing practical support and advice.
* work with outside agencies and other professionals as part of a Team Around the Child (TAC) to deliver services and support to families, including potentially acting as Lead Professional, if deemed appropriate.
* ensure excellent communication with all professionals, both internal and external to school.
* work in partnership with other relevant internal staff, to develop effective pastoral support plans.
* support in the effective transfer of pupil support and relevant pupil information both into (Y2-Y3) and out of (Y6-Y7) Branston Junior Academy.

Please note that we are committed to safeguarding and promoting the welfare of children and young people. We operate enhanced DBS safeguarding procedures in accordance with our safeguarding policies, and will also carry out online checks of all those who put in an application.